

## Statement of Deficiencies

### 4105-I: Reports

Not Met

#### Findings/Corrections

4105.I.2. The agency failed to immediately notify the Office of the death of a child in care.

\*A FOSTER CHILD DIED IN LATE NOVEMBER AND THERE WAS NO DOCUMENTATION THAT THE AGENCY REPORTED THIS IMMEDIATELY TO THE OFFICE.

### 4111-A: Child's Record

Not Met

#### Findings/Corrections

4111.A.1.(a.-u.) The agency failed to maintain a case record for each child placed, which contained the following:

j. summary which reflected the dates of contact with the child, content of the supervisory visits;

r. chronological record, noting significant events and contacts with the child and documentation of supervisory visits;

\*REVIEW OF 4 FOSTER CHILDREN'S CASE RECORDS INDICATES THE FOLLOWING:

- ONE FILE WAS MISSING DOCUMENTATION OF 2 VISITS THE FIRST MONTH AND MONTHLY THEREAFTER-1ST HOME VISIT DOCUMENTED 3/28/05

-ONE FILE WAS MISSING CR8 ENTRIES FROM 8/16/04-9/20/04 CHILD WAS PLACED IN HOME ON 8/16/04-NO MONTHLY SUPERVISORY VISITS

-ONE FILE WAS MISSING CR-8 ENTRIES FROM 7/04-PRESENT AND MONTHLY VISIT DOCUMENTATION FROM 1/05 TO PRESENT WAS NOT ON FILE

-ONE FILE WAS MISSING CR8 ENTRIES FROM 12/1/04-1/7/05 -CHILD WAS PLACED IN A NEW FOSTER HOME 12/14/04. THERE WAS NO DOCUMENTATION OF SUPERVISORY VISITS

### 4113-G: Monitoring and Annual Recertification Study

Not Met

#### Findings/Corrections

4113.G.1. The agency failed to monitor all of its certified foster homes for compliance with licensing regulations.

4113.G.2. The agency failed to conduct an annual re-certification evaluation of each family foster home to determine continued compliance with family home regulations, its maximum usefulness and limitations.

4113.G.4. The re-certification failed to include written summaries from the placement worker concerning the family's performance of professional responsibilities and care of the child(ren) in placement in the family foster home since the last certification.

4113.G.5. The re-certification evaluation failed to include a goal setting conference with the foster parent(s) to evaluate the strengths and needs of the family foster home and the relationships of placing Agency representatives with foster parent(s). The re-certification conference failed to result in a brief written plan, provided by the placing agency to all parties to address deficiencies in compliance and to improve services and relationships.

4113.G.6. The re-certification evaluation failed to be recorded in the family foster home record.

REVIEW OF FOSTER PARENT RECORDS INDICATES THE FOLLOWING:

-ONE FILE DID NOT HAVE DOCUMENTATION OF A RE-CERTIFICATION - LAST RECERT WAS 2003

\_ONE FILE HAD LICENSING DEFICIENCIES INDICATED ON THE RE-CERTIFICATION BUT DID NOT INCLUDE A WRITTEN PLAN TO CORRECT THESE DEFICIENCIES

-WRITTEN SUMMARIES FROM THE PLACEMENT WORKER WERE NOT ALWAYS INCLUDED IN THE RE-CERTIFICATION REVIEWED

## Statement of Deficiencies

### 4113-L: Selection of Home

Not Met

#### Findings/Corrections

4113.L.3.(a.-c.) The agency failed to place a child in a certified family foster home and the following exceptions were not applicable:

- a. Emergency situations in which relatives and friends of the foster child who have applied to be foster parents and who appear to meet qualifications for family foster homes may be certified by the agency for one ninety-day period without training;
- b. All other foster parent applications may be certified by the agency for one ninety-day period provided that such applicant(s):
  - i. participated in a home consultation by the agency;
  - ii. met the requirements for a criminal record clearance;
  - iii. completed at least one-half of the pre-service training; and
- c. One ninety-day extension may be granted by the agency in emergency situations when it judges such extension to be in the best interests of the foster child. There shall be no more than one ninety-day extension granted.

\*THE AGENCY PLACED 3 CHILDREN IN A NON CERTIFIED HOME. THE HOME WAS CERTIFIED 4/05. ONE CHILD WAS PLACED 4/26/04, ANOTHER CHILD WAS PLACED 12/14/04 AND THE THIRD CHILD WAS PLACED 3/29/05. THE HOME WAS PROVISIONALLY CERTIFIED 4/23/04 AND NOT CERTIFIED UNTIL 4/05.

### 4113-N: Qualifications of the Foster Parent(s)

Not Met

#### Findings/Corrections

4113.N.7.b. Physical examinations failed to be updated every three years.

IN 3 OF 7 FOSTER PARENT RECORDS REVIEWED THERE WERE PHYSICAL EXAMS THAT WERE NOT UPDATED. 2 CHILDREN IN ONE FILE, ONE PARENT IN ONE FILE AND PARENTS AND CHILDREN IN THE OTHER FILE.

4113.N.8.b. Foster parent(s) inappropriately cared for more than two children who were under the age of two years, including their own children.

\*IN ONE FOSTER PARENT FILE REVIEWED THE AGENCY HAD 3 CHILDREN UNDER TWO PLACED AT ONE TIME IN THE HOME.

4113.N.8.b.i. The agency failed to complete and file documentation in the case record for granting an exception to the requirement that foster parent(s) shall not care for more than two children who are under the age of two years, including their own children. An exception may be granted at the discretion of the placing agency when such exception is considered to present no risk to the care of foster children.

### 4113-S: Foster Home Records

Not Met

#### Findings/Corrections

4113.S.1.(a.-j.) The agency failed to keep separate records for each family foster home which contained information as follows:

- c. health and medical reports;
- h. annual assessment summary of strengths and needs of the foster family relative to the care in individual children placed with them and compliance with requirements;
- i. history of the care given by the family, children placed, dates admitted and discharged from care; and

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### 4113-T: Services Related to the Child

Not Met

#### Findings/Corrections

4113 T.1.(a.-e.) The placement worker failed to see a child as often as necessary to carry out the case plan. For children in foster care, there failed to be at least two visits during the first month of care and monthly visits thereafter documented in the case record. Contacts with the child and foster parents failed to determine that:

- a. each child over two years old had clothing for his exclusive use, comparable in quality and variety to that worn by other children with whom he will associate;
- b. each child was provided the opportunity to participate in neighborhood , school, church and/or social and recreational activities; a child with handicap shall be allowed to participate in activities medically approved as not Injurious to his/her health;
- c. each child had play things of his own suitable to his age;
- d. duties required of a child were comparable to those required of other children in the foster home and community, and did not exclude him from normal play time and extra-curricular school activities;
- e. the agency's plan for the child was appropriate.

### 4113-U: Placement Agreement With Family Foster Homes

Not Met

#### Findings/Corrections

4113.U.3.(a.-g.) The agency failed to have a signed family foster care agreement with adoptive parents accepting a legal risk adoptive placement in accordance with the provisions of 4115.(L)(7). The Family foster care agreement with adoptive parents failed to include the following special provisions in addition to those contained in 4113 (U)(1):

- a. the child's legal availability for adoption has not been established;
- b. the child remains in the custody of the agency;
- c. the agency will retain financial responsibility until the child becomes legally available for adoption and an adoption agreement is entered between the agency and family;
- d. the family is willing to participate in the case plan and case review process;
- e .the agency is responsible for the case plan and will continue its efforts to establish legal availability for adoption;
- f. the family can/will not petition for adoption until legal availability is established; an adoption agreement has been entered, the child has been in the home six months and the agency has given written consent.
- g. the agency will continue its efforts to establish availability.